



**Serendipity Center, Inc. Health Services Plan 2025-2026**

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**Table 1: Policies, Protocols, Procedures, and Plans Already in Place**

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

PLAN TYPES	HYPERLINKS & DESCRIPTIONS
<b>School District Communicable Disease Management Plan</b> <a href="#">OAR 581-022-2220</a>	Per <a href="#">OAR 581-022-2220</a> , Serendipity Center maintains a Communicable Disease Management Plan (CDMP) which includes policies and procedures that incorporate a comprehensive layered approach to identifying, monitoring, and mitigating outbreaks of communicable diseases, including COVID-19.
<b>Exclusion Measures</b> Exclusion of students and staff who are diagnosed with certain communicable diseases. <a href="#">OAR 333-019-0010</a>	Serendipity follows guidance from Oregon Health Authority/ODE policies and procedures that incorporate a layered approach to identifying, monitoring, and mitigating outbreaks of communicable diseases, including COVID-19. Applicable documents: OHA/ODE <a href="#">Communicable Disease Guidance for Schools</a> : <ul style="list-style-type: none"> <li>• Symptom-Based Exclusion Guidelines</li> <li>• Transmission Routes</li> <li>• Prevention or Mitigation Measures</li> <li>• School Attendance Restrictions and Reporting</li> </ul> <a href="#">Exclusion Letter</a> (OHA) This letter is available through OHA in multiple languages and is attached to this document in English. <a href="#">Symptoms for Recommending Stay at Home</a> (ODE/OHA) <a href="#">Isolation and Exclusion Guidelines</a> (ODE/OHA)
<b>Isolation Space</b> Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. <a href="#">OAR 581-022-2220</a>	Serendipity Center maintains an appropriately supervised space to isolate sick students in order to separate people who have or may have a contagious disease from people who are not sick required by <a href="#">OAR 581-022-2220</a> . <a href="#">OSNA toolkit sample</a>
<b>Emergency Plan or Emergency Operations Plan</b> <a href="#">OAR 581-022-2225</a>	Serendipity Center maintains a Safety and Emergency Handbook which includes emergency operations plans.

## SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school officials. Together with local public health officials, school administrators should consult a variety of individuals when making decisions about health and safety in school.

**Table 2: Roles & Responsibilities**

STAFF NAME	ASSOCIATED RESPONSIBILITIES
<b>Kristin H. (Compliance Manager),            Caleigh J. (Exec. Admin Assistant), &amp;            Maris A. (Operations Supervisor)</b>	<ul style="list-style-type: none"> <li>• Creates, disseminates, and ensures compliance/enforcement of health services policies, procedures, and protocols.</li> <li>• Ensures adequate staffing and supervision of health service personnel, including accurate job descriptions and alignment with board licensing rules.</li> <li>• Ensures supervision, training, space, equipment, and supplies are available to meet school-level needs across the district.</li> <li>• Communicates budget and staffing needs to the school board and budget planning team.</li> </ul>

	<ul style="list-style-type: none"> <li>• Oversee communicable disease monitoring, communication, and response.</li> <li>• Oversees Health Assistant in monitoring school staffing during communicable disease events.</li> <li>• Ensures development and updates of school-level communicable disease management plans and emergency operations plans.</li> <li>• Leads evaluation of communicable disease event(s) and health events at the district level, informing continuous improvement.</li> <li>• Oversees accurate, clear, and timely information is communicated at the school level to students, staff, and families.</li> <li>• Oversees the facilitation communication about individual schools or district health services needs to the appropriate school and district teams.</li> </ul>
<b>Heather H. (CNA, Health Assistant)</b>	<ul style="list-style-type: none"> <li>• Ensures the availability and the safe provision of health services to students.</li> <li>• Ensures supervision, staffing, training, space, equipment, and supplies are available for school-level needs. Communicates with school administration about needs.</li> <li>• Facilitates communication about individual students or building needs.</li> <li>• Leads school-level response to and debrief of a communicable disease or other health-related event.</li> <li>• Participates in updating school-level communicable disease management plan and consults on the emergency operations plan annually or as needed.</li> <li>• Ensures that accurate, clear, and timely health-related information is shared with staff, families, and students. Health representative</li> <li>• Supports individual student health services and needs throughout their school day.</li> <li>• May be trained in medication administration, emergency medications, and first aid/CPR/AED</li> <li>• Collects student attendance and related relevant parent communication</li> <li>• Provides information and records related to a communicable disease event for the LPHA</li> <li>• Coordinate with students' PCPs to develop students' individual health plans</li> <li>• Provides health training to staff pertaining to a student's individual medical protocol</li> </ul>
<b>Jenn S. (Instructional Assistant), Alycia P. (Admissions Coordinator)</b>	<ul style="list-style-type: none"> <li>• Serves as the back-up to the on-site CNA.</li> <li>• Ensures the availability and the safe provision of health services to students.</li> <li>• Ensures that accurate, clear, and timely health-related information is shared with staff, families, and students. Health representative</li> <li>• Supports individual student health services and needs throughout their school day.</li> <li>• May be trained in medication administration, emergency medications, and first aid/CPR/AED</li> <li>• Collects student attendance and related relevant parent communication</li> </ul>
<b>Reed S. (SLP)</b>	<ul style="list-style-type: none"> <li>• Assess and evaluate students' speech and language needs</li> </ul>

	<ul style="list-style-type: none"> <li>• Provides direct services and consultation services to students in alignment with Board licensing rules (re: speech and language pathology)</li> <li>• Consults with staff about students' needs to ensure access to learning.</li> </ul>
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**Section 2. Equity and Continuity of Education: Preparing a plan that centers equity and supports mental health**

*Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section, suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.*

Centering Equality

Identify existing school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation<sup>1</sup>, etc.)

- Oregon Equity Lens  
<https://www.oregon.gov/highered/about/Documents/Commission/COMMISSION/2017/08-August-9-10/4.0d%20Equity%20Lens-reformat.pdf>

Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Community Engagement Toolkit](#)
3. [Tribal Consultation Toolkit](#)

<b>Table 3: CENTERING EDUCATIONAL EQUITY</b>	
<b>OHA/ODE RECOMMENDATION(S)</b>	<b>RESPONSE:</b>
<b>Describe how you will ensure continuity of instruction for students who may miss school due to illness.</b>	Serendipity tracks the attendance of every student daily. A call is made home if a student will be out due to an illness. Serendipity works with family/student, and teacher to assist with access to school work. In the Lower School, students are typically excused from missed schoolwork due to illness. In the Upper School, teachers will send work home so the students don't fall behind on credits.
<b>Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.</b>	Serendipity Center is committed to ensuring inclusive and equitable access to in-person learning for all students. <ul style="list-style-type: none"> <li>• Serendipity is a small school with a current enrollment of 73 students. Health, Classroom, and Clinical Care Coordination Staff collaborate to meet the needs of each individual student.</li> </ul>
<b>Describe the process by which the school will implement a</b>	Our Clinical Case Management Team provides information and guidance around community resources to all students and families.

<sup>1</sup> Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a government-to-government basis.

<p><b>differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.</b></p>	
<p><b>Describe what support, training, or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.</b></p>	<p>Serendipity Center provides training opportunities to its teaching staff to support their effectiveness in working equitably and compassionately with all students. Creating a safe environment for staff and students is a priority.</p> <ul style="list-style-type: none"> <li>• Staff are trained in de-escalation skills.</li> <li>• Staff are trained in and implement our Integrated Intervention Model.</li> <li>• Staff have engaged in online Safe Schools training.</li> <li>• Our Clinical Case Management Team provides information and guidance around community resources to all students and families.</li> </ul>

**Section 3. Communicable Disease Outbreak Prevention & Response: Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process**

*Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our school. Serendipity will utilize different mitigation measures based on local data, and observation of what is happening at school (e.g., transmission within their facilities and communities). In the following section, teams will document their school’s approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.*

Suggested Resources:

1. [Communicable Disease Guidance for Schools](#) which includes information regarding:
2. Symptom-Based Exclusion Guidelines (pages 8-12)
3. Transmission Routes (pages 29-32)
4. Prevention or Mitigation Measures (pages 5-6)
5. School Attendance Restrictions and Reporting (page 33)
6. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
7. [Supports for Continuity of Services](#)

<b>Table 4: COMMUNICABLE DISEASE MITIGATION MEASURES</b>	
<b>OHA/ODE RECOMMENDATION(S) LAYERED HEALTH &amp; SAFETY MEASURES</b>	<b>Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?</b>
<b>Immunizations</b>	Immunizations are required by law for children enrolled at Serendipity Center. The Health Office Coordinator will send a report to Multnomah County Health Authority annually and complete an annual review to ensure that caretakers and Serendipity Center are in compliance with the law.
<b>Face Coverings</b>	<p>Serendipity has determined that mask wearing will be optional. Those staff and students who do choose to wear a mask are welcome and encouraged to do so as their personal choice.</p> <p>The following will be communicated to all staff:</p> <ul style="list-style-type: none"> <li>• The school provides face masks for those who would like to wear one.</li> <li>• Individuals in the isolation space have the option of using a face covering.</li> </ul>
<b>Isolation</b>	Consistent with OAR 333-019-0010, Serendipity maintains an isolation space that is appropriately supervised and adequately equipped and that can be used exclusively for the supervision and care of a sick child when a sick child is present in the school.
<b>Symptom Screening</b>	If any student or staff is exhibiting outward signs of illness, Serendipity staff will make an informed decision on whether the individual is able to remain on campus (consistent with Multnomah County and ODE’s Communicable Disease Plan).
<b>Hand Washing</b>	Serendipity will continue to encourage hand washing/hand sanitizing before meals and after using the restroom.
<b>Cleaning and Disinfection</b>	<p>Serendipity has cleaning and disinfection protocols displayed throughout the campus to assist in the prevention of the transmission of contagious conditions. Serendipity cleans with products containing soap or detergent to reduce germs on surfaces by removing contaminants, and to decrease risk of infection from surfaces. Using disinfectant kills any remaining germs on surfaces, which further reduces the risk of spreading infection.</p> <p>To the greatest extent possible, Serendipity will:</p> <ul style="list-style-type: none"> <li>• Apply disinfectants safely and correctly following specified manufacturer labeling instructions.</li> <li>• Safely store disinfectants away from students.</li> <li>• Clean and disinfect facilities daily to prevent transmission of germs from surfaces.</li> </ul>
<b>Training and Public Health Education</b>	Serendipity will continue to collaborate with the Multnomah County Public Health Department and ODE regarding best practices for operations, as well as during communicable disease outbreaks/illness clusters. Serendipity staff will participate in training to maintain healthy practices in the school setting. Staff training on the protocols in the recommended guidance is provided in the fall and ongoing at staff meetings.