



## **Directors Report for November 17, 2021**

### **Enrollment Update**

2021-2022 Projections Reflecting 11/10/21	
Currently enrolled	71 (-4)
Start date set	0
Admissions in process	0
Possible referrals (districts in discussion with Serendipity Admissions or parents requesting a tour)	4 (+2)
Wait List	6 (+3)
Placements at risk	0 (-4)
<b>Likely Enrollment</b>	70
<b>Budgeted annual average enrollment:</b>	80

### **Program Update:**

Classroom #2 was closed and their students and staff disbursed among other classrooms. This decision was made after considering other options due to capacity and safety concerns. The closure has been successful so far and has enabled us to have additional staff in classrooms that were in need. We have continued to halt new student enrollment but due to additional staff hiring's, and the loss of enrolled students, the management team has decided to strategically consider adding new students to classrooms that have capacity. This will most likely occur in December/November.

We are slowly adding new staff. Two IA's were hired as well as two teachers that will begin in December. Unfortunately, we continue to lose staff for a variety of reasons. We have not been able to utilize substitutes from ESS West because of the type of program we operate.

Morale with the team has significantly improved. We are continuing to meet weekly as a leadership and management team.

## **Finance Committee Update**

PLEASE SEE ATTACHED FINANCE COMMITTEE REPORT

## **Fundraising Update**

We have hired a Director of Development. Rachel Gitner starts Monday, November 15, 2021, and comes to us with a strong background from Legacy Health Foundation and OMSI. Two finalists - both strong candidates went through three rounds of interviews with me, Belinda, Breesa, Matty, Shea, and Erika. Breesa is still working closely with us to plan and execute our annual campaign. Impact reports have gone out both through the mail as well as electronically to our donors and supporters. First mailing of our annual 4-Pillar campaign dropped in the mail November 10, 2021, and will be followed up by an email campaign.

<b>Donation Category</b>	<b>Annual target</b>	<b>Progress through 11/10/21</b>
Donations restricted to the capital campaign	\$50,000 in new gifts and pledges (not including payments on previous pledges)	\$13,400
Four Pillar donations from corporations or individuals	\$200,000	\$57,364
Four Pillar donations from foundation grants	\$200,000	\$150,000
In-kind gifts (goods/services)		\$13,314

## **Meeting Cadence Proposal**

We are currently reviewing finances that are two-months old. For us to review and report on the most recent finances (previous months), I propose that we adjust our monthly meeting cadence:

3<sup>rd</sup> Wednesday of the month—Finance Committee (approved by the FC)

3<sup>rd</sup> Friday of the month—Executive Committee (approved by the EC)

4<sup>th</sup> Wednesday of the month—Board Meeting

This will enable the finance team to close out the previous months finances and to give us a more accurate, timely report.

## **Final Thoughts**

Thank you for your continued hard work, especially with our sub-committees. We have made tremendous progress over the past two-months. We are finally seeing things stabilize on campus and there is optimism that things will continue to normalize. The proposed salary increases, and scale will give the team a huge boost as well as making us more competitive in

the hiring market. We are finally hiring key staff including two new teachers and our new Director of Development.

**Attachments**

- Finance Committee Packet
- Staff Compensation Proposal