

Director's Report
Serendipity Center
May 2020

Enrollment Update

2019-2020 Projections Reflecting 4/9/20	
Currently enrolled	104
Start date set	0
Admissions in process	1
Possible referrals (districts in discussion with Serendipity Admissions or parents requesting a tour)	2, if open brick & motor
Wait List	2
Placements at risk	2
Likely Enrollment through June 2020	102
Budgeted annual average enrollment:	101

Program Update:

- Enrollment at 104, with possible drop to 102 before end of year. The admissions in progress would arrive in the fall, not before. The two possible referrals are students who were previously on the wait list. Their districts still want to pursue a Serendipity placement, although one stipulated it would depend upon us being physically open again. Kristin, our Admissions Manager, reached out to the districts of the other two students on the wait list. She has yet to hear back from them.
- Distance learning is going as well as one might expect. Teachers are logging all outreaches to engage students, as are case managers and speech/language pathologists. I do not have access to the clinical notes (HIPAA), but at the end of each week, teachers rate (using a green light, yellow light, and red light) how successfully engaged each learner was that week. Using ratings assigned on May 8th, 51% of our students are successfully engaged in distance learning. 32% are partially engaged. 17% are inadequately engaged, a few with no contact at all. Special Education Coordinators are keeping districts informed if we hit a three-week mark without student or family contact.
- Postage continues to be costly, at almost \$1,000 per week. We anticipate some reduction as we are able to move students away from packets and into iReady and distance learning. Packet use will continue on some level until we reopen. The addition of the two extra color copiers has allowed more teachers to access the building and still maintain safe social distancing practices.
- We continue to wait for re-opening guidance. It appears districts are preparing for a distance learning extended school year (summer session for students who qualify based

on needing extra time to recover baseline skills following time away from school). We are guessing our summer session is also remote.

- We continue to work to fill staff openings. We have hired a wonderful Vice Principal, Kevin Thompson. He is bright, experienced, and committed to good leadership for this population. I know you will enjoy him. He has joined the Management Team at Serendipity, as has Anthony Miriello. Anthony has been our HR Generalist and is becoming our full HR Manager. Both are great additions. We have filled both of our Special Education Coordinator positions. All SPED Coordinators will be supervised by our Principal next month, engaging them more fully in our coaching model. We have moved an interested internal applicant (formerly a SPED Coordinator), into the Tier III Coach position.
- We are continuing to search for a teacher for the Communications Room. We have some promising candidates for our Tier I coach opening.
- Food support is continuing. Two weeks ago, 25 families requested deliveries. Last week, that number was reduced. According to Jackie, most families are successfully accessing breakfast and lunch resources at their neighborhood schools. We are continuing to use donations to buy and mail gift cards. Nicolas and Taylor are working frantically in the garden, assisted by Chef Brian, to be sure organic produce accompanies food deliveries. Our 403(b) provider is donating coffee to our families, so it will also be included in deliveries.
- The managers were touched and uplifted by their board gifts. In that spirit, we reallocated the revenue earmarked for the board/staff appreciation event and purchased Grub Hub gift cards for every staff. They are still expressing their appreciation at being employed and being valued in such a supportive way.
- The Graduation Committee is working on ways to celebrate our three graduates. We will keep you posted. A drive-in event is being considered. I have attached to this report the yard signs we are providing to our graduates.

Finance Committee Update

The Finance Committee met remotely on May 6th. The financial reports for February and March 2020 were both approved. See board portal to review reports. March is summarized below.

Net earnings for March 2020	\$133,412
Net earnings for March 2019	\$ 76,789
Budgeted net earnings for March 2020	\$ 78,984
Net earnings year-to-date 2020	\$ 49,186
Net earnings year-to-date 2019	\$184,094
Budgeted net earnings year-to-date 2020	(\$ 76,226)

Worth mentioning regarding the March reports:

- Enrollment was only slightly below budget (averaged 100.7 vs. a budgeted projection of 101).

- Revenue was significantly above budget due the receipt of the \$50,000 grant from the Heatherington Foundation.
- The cash status report for 5/6/2020 reflects the funding of Serendipity's PPP loan. Total cash in our accounts is \$2,530,793, with \$1,493,605 excess working capital (not already restricted by donors or obligations).

The Finance Committee spent the majority of their time discussing budget scenarios presented by Matty and Belinda. There are some significant underlying decisions to be made this year, and these differ depending upon guidance we have yet to receive about the date and conditions under which we will reopen. David will engage the full board in this exploration at our meeting. Please remember that we are adopting a preliminary budget only so that we have one at the onset of the next fiscal year (fiscal year begins July 1, 2020). We know the budget will evolve over the summer, as new state- and county-wide decisions are made. We know we will evolve the budget and then adopt it in its final form in September.

Fundraising Update

See Caron's Development update and the attached grant update.

Capital Committee

Tri-Met deed was recorded and their check received. Power poles have been moved. No construction yet on the actual bus stop.

During this closure, we have an unusual opportunity to address long deferred maintenance needs. For example, the south side of the roof on the original school building still has the original roof. It turned 30 this year. It needs a replacement roof. I believe six of our original classrooms still have their original tile flooring. The tiles are chipped and broken. Matty will be providing the Finance Committee with recommendations regarding bids. It would be great to reopen looking professional and well-kept. Matty has personally shampooed all area rugs and organized teams to shampoo the upholstered chairs donated last year by the Timbers.

Other thoughts

The Oregon Alliance of Children's Programs has interest in re-engaging Serendipity. I have talked with their new director and explained that unless the Alliance recruits a sub-group of private, alternative schools, membership would not have sufficient benefits for us. I have been asked to reach out to a few peer schools and assess interest, which I will do.

Attachments

February and March financial statements were emailed in separate email and are on the board portal.

Updated grant report.

Mock up of the graduation banner and yard signs we are providing for our three graduates.



CONGRATULATIONS
CLASS OF
2020



[#SeniorStrong](#), [#ClassOf2020](#)

Grants 2019-2020

Submitted prior to beginning of fiscal year					
Foundation	Amount	Project	Outcome	Fiscal year Recognized	Final Report
Randall Charitable Trust	\$5,000	GM Garden	Awarded \$5,000	19-20	June 2020
The Standard	\$10,000	Tier II	LOI Pending		
99 Girlfriends	\$100,000	Service expansion	declined		

Awarded Multi-year grants active at beginning of fiscal year					
Foundation	Amount	Project	Outcome	Fiscal year Recognized	Final Report
Meyer Memorial Trust	\$180,000	Tier II	Year 2	\$120,000 18-19 \$60,000 19-20	
OCF	\$30,000	Tier II	Year 2	\$20,000 18-19 \$10,000 19-20	
Collins Foundation	\$60,000	Tier II	Year 1	\$30,000 18-19 \$30,000 19-20	

Submitted July 1, 2019 through June 30, 2020					
Foundation	Amount	Project	Outcome	Fiscal year Recognized	Final Report
100+ Women, East Co.	\$11,700	GM Garden	Awarded \$10,100	19-20	
Autzen Foundation	\$5,000	GM Garden	Awarded \$4,000	19-20	
Rippey Family Foundation	\$50,000	Four Pillar Fund	Awarded \$50,000	19-20	
Charis Fund	\$5,000	Outcome Project	declined		
Boyd Family Foundation	\$5,000	Outcome Project	Awarded \$3,825	19-20	
Juan Young Trust	\$10,000	Library Media	Awarded \$10,000	19-20	
Heatherington Foundation	\$25,000- \$50,000	Expanding Therapeutic Ed.	Awarded \$50,000		
Swigert	\$10,000	GM Garden/Food	LOI Pending		
Mills Davis	\$25,000	Art Therapy	declined		
OR Farm to Table Grant	\$148,734 over 18 months	GM Garden	Awarded \$148,734	Likely reimbursement for remainder of 19-20 will be slightly under \$49,000	
Hoover	\$7,500	Library/Media	declined		
Weston	\$25,000	Four Pillars	Awarded \$30,000		

